

APPENDIX 2 : CAT Live Cases - Current Position

Unity Partnership Estates Team - Live Concerto Community Asset Transfer Cases (18) - as at 13th February 2019



Site Name(s)	Estate	Ward	Title	Full Description	Ref	Latest Note	Current Occupation	Asset Type	Intended tenure	Organisation name, address and lead contact information	Date initial request made	Business Case Date Requested	Business Case Date Received	Business Case Date Approved	HoT Issued	HoT Agreed	Date of Formal Approval	Date Legal instructed	Date Transfer Complete
Sholver Community Centre	Service Delivery - Direct	St. James	Sholver Youth Centre - Interim Management Agreement	Former community / youth centre currently being run by Sholver & Moorside Community Team (SMCT). Ambition to take 25 year lease.	U/006843	23/01/19 - Draft business plan circulated at the Horizons Group. Awaiting last year's account details, should be available 12th Feb. 22/01/19 - Heads of Terms agreed for 25 year lease, awaiting business plan update. 14/01/19 - Updated business plan with impact / opportunity from adjoining Millennium Trust land to be incorporated into terms - Action Together (AT) to advise. Heads of terms previously discussed to be authorised and legal instructed. Current management agreement to also be reviewed pending lease. Business plan still awaited from group. 01/10/18 - To progress instructing legal and seek business case (with options from Millennium Trust). 01/04/18 - Heads of terms to be resubmitted to occupiers. Current management agreement to also be reviewed pending lease. 01/02/18 - Unity amendments discussed at trustee meeting. 07/01/18 - Further discussion to take place with AT. 29/11/17 - Response from AT to heads of terms issued early Nov and meeting to be arranged to discuss. 07/11/17 - Terms prepared for new 30 year lease. 01/10/17 - Unity site inspection. Disrepair to car park and roof noted to be resolved by future external grant. Idea of usage by GMP to be followed up by occupier in business plan.	Group in occupation under terms of interim management agreement but this has not been completed.	Building	Seeking 25 year lease contracted out	Sholver and Moorside Community Team (SMCT) 26 Titian Rise Sholver Oldham OL1 4PJ c/o Chair of SMCT Stephen Yorke 15 Holme View Upperrthong Holmfirth HD9 3HL Tel No: n/k E-Mail: s.yorke@btinternet.com	01/02/15	BC submitted to Community Horizons 22/01/19. 01/04/17 Unity issued utility information to Action Together to inform business plan	23/01/19 Draft received. 10/18 BP expected before Jan 19 11/17 BP awaited 09/17 BP Awaited.	N/A	09/11/17	HoT issued 09/11/17 responses 28/11/17 to be corrected based on business plan just submitted 22/01/19	N/A	N/A	N/A
Satellite Youth Centre	Service Delivery - Direct	Saddleworth South	Satellite Centre - Part only as part occupied by a Children's Centre	Proposing 5 yr "contracted out" lease from 01/11/18 whilst the longer term future of the building is decided.	U/007666	09/11/18 - Mike Rooke from SSYCA replied. 06/11/18 - Discussed with Peter Wood and sent reply to Mike Rooke regarding the HOTS 01/11/18 - Mike Rooke from SSYCA replied with queries on the proposed lease terms 31/10/18 - Provided utility info. 22/10/18 - Mike Rooke asked for more utilities information. 19/10/18 - Wrote to Mike Rooke at SSYCA with Heads of Terms for the new lease. Received confirmation of receipt. 25/09/18 - Dave Jones asked for info for looking into potential structural issues. 23/08/18 - SSYCA, Peter Wood and Rosalyn Smith met with the Council Leader to discuss the future of the building. Agreed in principle to offer a 5 year contracted out lease with a rolling break option bearing in mind the position with the NHS. 22/05/18 - Lyn Brankin from the NHS confirmed that they are still looking at this building in the medium term, but a business case is not imminent.	Group in occupation under terms of a licence which has now expired - negotiations on-going re: a 5 year lease.	Building	5 year contracted out lease in negotiation	Saddleworth Sports Youth & Community Association (SSYCA)	01/12/15	Jan-16	Aug-16	Aug-16	Oct-18	N/A	N/A	N/A	
Land and Skateboard Park to the rear of Park Dean School, Fitton Hill	Service Delivery - Indirect	Medlock Vale	Fitton Hill Bulldogs ARLFC	Playing field site. Club granted early access licence 01 Feb 2017. Council will retain access to and management of the skatepark on site. Cabinet has approved the grant of a 25 year lease subject to receipt of business plan and project milestones.	U/008475	22/01/19 - Terms with Legal to issue lease. Planning approved for relocating porta-cabins to site from Deanshut Road, move to be funded by NHS. Business plan detail linked to success of cabin move. 27/06/18 - Legal instructed to progress the grant of a lease to the rugby league club for which the club are already in occupation under licence for preparing the pitches. Some minor tweaks to terms approved. Council will retain access to and management of the skate park on site. Club seeking planning consent for relocating surplus NHS porta cabins from Deanshut Road to site as changing rooms / clubhouse, relocation to be funded by NHS. This will inform business plan. 01/04/18 - Positive responses from NHS to resolve the relocation of the cabin and to manage the security until relocated. 01/01/18 - Action from NHS awaited. 05/12/17 - NHS willing to contribute part only of porta-cabin relocation costs at this stage. Regen colleagues in discussion with NHS. 01/11/2017 - Regen in discussion with NHS to contribute costs of porta-cabin relocation to Rugby club site 03/10/17 - Awaiting progress from NHS to advise of cost effectiveness / willingness to relocate surplus local porta-cabin from clinic site to pitch site for Club use. This will inform business plan. May require renewal of Early Access Agreement to club to facilitate progress pending business plan. Pitch upgrade and drainage works in progress. A project development plan with milestones & an updated business plan to be agreed prior to completion of the longer term lease. 10/04/17 - Early Access Licence granted on 1 Feb 2017 for 12 month period to allow Fitton Hill Bulldogs to improve the land and establish at least one playing pitch for the forthcoming season.	Holding over on early access agreement from 01/02/17	Land	Seeking 25 year lease contracted out	Fitton Hill and Hathershaw Bulldogs ARLFC P Howarth club secretary philhowarth53@yahoo.co.uk 07583011892	01/09/15	Feb 2019 - BC can now be finalised following formal commitment from NHS received Feb 2019 to fund relocation and supply of clubhouse building	N/A	Submitted July 14	01/12/16	01/06/18	01/05/15	Jun-18	N/A
Greenacres Community Centre	Cooperative	Waterhead	Greenacres Community Association	Greenacres Community Association has been managing the community functions in this centre in former Victorian school building since 1990. Ambition of GCA to enter a 99 year lease.	U/007265	22/01/19 - KM redrafting CAT report after receiving comments. 14/01/19 - Report issued for comments on basis of a 99 yr lease / undervalue. HoT agreed 18 months ago. 01/09/18 - Undervalue documentation to be finalised to support lease extension. 01/04/18 - KWM draft report in preparation seeking extension of lease term for this site. 01/01/18 - Council policy decision on grant of longer lease to be followed up. 01/08/17 - GCA seek long lease e.g. 40 years plus given major repairs and funder criteria. Unity support this approach and possibly much longer term subject to CAT policy change to be discussed. Still subject to business plan revisions of June 2017. Boundary wall repair by neighbour being progressed. 01/03/17 - Terms reviewed at business plan meeting. Progress CAT. 01/01/17 - Draft heads of terms issued to group.	In occupation under concessionary letting since 1990. (No documentation)	Building	Seeking long leasehold interest of 99 years to reflect repairs	Greenacres Community Association (GCA) E-mail: greencoimmcentre@msn.com (Tina / Steph)	01/10/15	01/03/17	01/06/17	Submitted Feb 2017 - challenged, revised and approved 01/06/2017.	TBC	March 2017 subject to 99 year term accepted by the Council	N/A	N/A	N/A
Various Reversions At Old Edge Lane	Cooperative	Royton South	Royton Scout Hut	Small plot surrounded by housing with scout hut and yard area.	U/007346	22/01/19 Meeting still to be arranged. Business plan still awaited. 02/10/18 KM to meet group and seek business plan. 01/04/18 KM has invited group to meet to discuss their plans. 01/01/18 No recent action. To be progressed. 03/10/17 To chase business plan. The report recommending the grant of 30 year lease now approved.	Holding over from previous lease. Income currently £690 p.a.	Building	Report approved to grant a 30 yr lease at nil rent with restrictions on user and clawback, subject to an approved business plan from Royton Scout Group. This will lead to a loss of rental income (currently £690 pa and ERV £1,000 pa)	Royton Scout Group (RSG)	01/02/14	03/10/17	awaited	N/A	not yet commenced	N/A	05/09/17	N/A	N/A

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Dawsons Field	Cooperative	Saddleworth North	Dawsons Field - Saddleworth Parish Council	Ambition to continue to support the local community through Saddleworth Parish Council for use of this field for community garden and kick about area plus events especially the Annual Whit weekend brass band contest. Field (0.84 acres) on junction of Huddersfield Road and Higher Turf Lane. POS complete see U/007208. The POS Notice was advertised in the Manchester Evening News on the 11/09/17 and 18/09/17 (the 28 day period ending on 09/10/17)	U/008709	23/01/19 - Cllr Judd asked if other options could be looked at to secure the site for open land - possible trust status. 22/01/19 - Report draft in circulation for correction. Cllr Knotts (Leader of Saddleworth Parish Council) seeking completed lease prior to his retirement from Council in May 2019 so he hopes for lease being issued by March. 01/10/18 - Advised Cllr Knotts that his requested amendments to draft heads of terms for 30 year lease not accepted by the Council. Redrafting report, undervalue and legal instruction on basis of Council terms. Lease should retain future redevelopment option. 01/09/18 - Terms finalised for 30 year lease. CAT Report to sign off and to instruct legal. 01/05/18 - Business case submitted. 01/04/18 - Transfer report in preparation for CAT. 01/01/18 - Site visited. Discussed with Robert Knotts for future terms. 1/11/2017 - File passed to Keith Moss to review file and respond to Saddleworth Parish Council rep. 03/10/17 - Stage 1 report signed off, POS notice issued September 2017 - no objections received. Terms for transfer to be finalised with Saddleworth Parish Council 01/06/17 - Annual licence agreed with Saddleworth Parish Council. POS Stage 1 report with Council for approval prior to finalising terms of CAT.	Informal occupation to use field for community events and sitting area. Annual licence created each year for Whit weekend band contest. New licence required for May 2019 unless lease completed prior.	Land	Requesting 30 year lease.	Saddleworth Parish Council Uppermill Civic Hall, Cllr Robert Knotts.	16/10/14	Submitted / Circulated - May 2018	Spring 2018	Spring 2018	26/07/18	01/10/18	N/A	N/A	N/A	N/A
Jubilee Nature Reserve	Service Delivery - Indirect	Shaw	Jubilee Colliery - Redundant Sub Station - Community Asset Transfer	Whole site 3.92 acres of former colliery site now a naturalised site with access routes through site to private dwellings and redevelopment site. Ambition of Friends Group to seek to preserve heritage and promote education about former use and wildlife. Group initially wish to lease frontage former sub station building as hub. Wider issue about access rights, control and health and safety through remainder of site.	U/008293	23/01/19 - Discussed at Horizons meeting and thought better to take out of CAT process and deal with as an estates case via a licence of the former substation building. Action Together due to meet the group 01/02/19. 22/01/19 - KM has chased Friends for a response. 01/11/18 - HoTs for a licence of the substation issued. 01/10/18 - Site revisited. Group in occupation without licence of nature reserve area. Group to provide evidence of health and safety regimes for licence only basis of occupation. Seek 5 year term for former substation building as heritage hub. 01/04/18 - KM Discussed health and safety issues with legal and site title / access rights. Further researches required. Met with AT on behalf of Peter Lax regarding letting of substation building on site frontage. Jan 2018 meeting proposed with occupiers to discuss lease obligations given site health and safety issues 03/10/17 - Health and safety and access rights to be reviewed further as discussed at Horizons Group. KM met with FoJC May 2017 who seek lease of elec substation on site. Group carrying out site clearance and creating paths putting up fencing around shafts etc. Concerns regarding risks on site and how to be managed. Group to provide more information and seek funding. Groundworks tenancy ended 30 Sept 2016.	Informal occupation to re-establish heritage features. Others access the whole site and it is open thorough fare.	Building	Seeking lease of sub station building on front part of site. Licence terms have been offered.	Shaun Smith / Peter Lax Friends of Jubilee Colliery Treasurer peterlax1@gmail.com Mob: 07975 580787	01/08/16	Fledgling organisation working with Action Together.	Nov 2017 - some background information supplied.	N/A	Licence terms offered Autumn 2018	N/A	N/A	N/A	N/A	
Arc Community Centre	Cooperative	Alexandra	ARC Community Centre	Council freehold single storey day centre building with play area and car park currently let on 5 year term (Jan 16-21) to Kidz Matters day nursery for weekday school term activities. Andrew Robinson of Church of the Nazarene has submitted an expression of interest in taking an intermediary head lease as CAT and utilise space when nursery not in use.	U/007044	22/01/19 - No Action, update still awaited. 01/11/18 - Potentially withdraw from CAT - let commercial lease continue to Kidz Matters. Simon reported possible move of functions to local church hall to include nursery perhaps? Could then release site for disposal? 01/10/18 - Action Together to check with Rev Robinson. Options for alternative locations to be explored. 01/01/18 - Proposals awaited from organisation. 07/11/17 - Andrew Robinson will make application for CAT when he has more time to commit to process. 03/10/17 - Unity await proposals from Group. 2016 - Andrew Robinson of Church of the Nazarene has submitted an expression of interest in taking an asset transfer of the ARC Centre.	Lease to Kidz Matters at commercial rent.	Building	CAT option proposes an overriding lease to the 5 yr lease to nursery.	Andrew Robinson of Church of the Nazarene	10/11/16	01/12/16	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Bullcote Park	Service Delivery - Direct	Royton South	Bullcote Pavilion, Bullcote Park, Higginsshaw, Royton	Porta-cabin / clubhouse building within park adjoining Council depot. Parks Service previously shared WC facilities in pavilion but still has elec power consumption for depot. Wanting 25 yr lease for community events.	U/007238	06/02/19 - Met John Corbisley on site. HNC need to resolve status of body for regularising occupation and longer lease. Previous sharing arrangements with Parks no longer apply save some consumption by Parks on elec supply. 23/01/19 - Discussed at Horizons meeting. 22/01/19 - KM finally got hold of John Corbisley the secretary last week through Google searches. Site visit proposed next week to meet Heyside Committee to agree what needs to be done to regularise the basis of occupation. 01/09/18 - Trustee officers have changed. April 2018 Further discussion to take place with group in occupation. 01/01/18 - Response received from group to be followed up. Organisation changes to be reflected in basis of occupation. 05/12/17 - Meeting to be arranged with Group.	Occupy under licence since 01/04/14. Used by local bowling club as base. Some shared elects with Council depot Depot supply serves annual park christmas lights	Building	Seeking 25 year lease	Heyside Neighbourhood Council John Corbisley Organisation to check with Action Together about best constitution / restructure of organisation for taking on longer lease	01/02/13	N/A	N/A	N/A	Jan-14	N/A	N/A	N/A	N/A	
Lees Park	Service Delivery - Direct	Saddleworth West and Lees	Growing Hub - Lees Park, Kingsley Drive, Lees, Oldham	Former bowling green and toilet block in enclosure. Lees Park, Kingsley Drive, Lees, Oldham	U/007303	23/01/19 - Discussed at Horizons meeting. Don't know the basis of KMs discussions but Cllr Judd not keen on a CAT to an individual. 22/01/19 - KM spoke with Alan Price about need for growing hub to meet all outgoings – toilets currently only open when hub is open. Other terms to be re-presented on Council principles and not as amended by Hub group. 01/12/18 - KM spoke with Glenn Dale on toilet block arrangements. KM to review licence and lease heads of terms with Alan Price and reinstate Council terms. Discussions ongoing with Alan Price to review the Unity licence agreement and lease term discussions. 01/01/18 - Viewed site and spoken with Alan price on expectations. Formalities to be progressed for formal Council approval. 01/12/17 - Group in occupation under signed but amended Council licence terms. Active group. Several reinstatements of Council clauses on heads of terms of proposed lease needed. Including transfer obligations on management of toilet block to group. Action Together to also check with group. 3 year rolling break not acceptable to group seeking longer term. June 2016 POS advertised. 25/09/17 - 12 month licence issued to prospective tenant. This has been amended and signed. Instructions required from Council as whether or not to agree licence and the terms of the proposed lease for the CAT. 01/06/17 - Terms proposed to prospective licensee and Stage 2 POS report needed. Prospective tenant wants terms that Unity cannot recommend. Shared with Council. Instructions awaited. Tenant offered licence 01/12/16, but has not signed this.	Group in occupation through Parks Service under licence as varied by occupier to see if project sustainable. HoTs not yet agreed. Stage 2 POS report required once terms accepted.	Land and building	Initially 12 year term. Discussion may move to 30 year term.	Athene Environmental Limited Alan Price	01/01/16	Submitted 01/09/2016	01/09/16	Project needs lead-in time to develop the viability. Action needed to resolve occupier obligations / costs of managing park toilets.	Initial Unity heads of terms issued for 12 year lease in Jan 2017 not accepted by occupier. To be progressed	TBC	N/A	N/A	N/A	
Stoneleigh Park	Cooperative	St. James	Stoneleigh Cabin, Stoneleigh Park, Derker	Cabin in park within enclosure supporting growing hub.	U/007348	22/01/19 - KM to action now NEON lease completed (05 Dec 2018) 02/10/18 - Action Together to talk to group. 01/04/18 - Discussed with AT. Awaiting completion of NEON (Holt Street) lease prior to progressing lease here with most of same trustees. 10/04/17 - Licence to FoSP completed 28 August 2015.	Management agreement since 28/08/15.	land and buildings	30 year term similar to NEON (Holt Street).	Friends of Stoneleigh Park (FoSP)	01/08/15	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

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Waterhead Park	Service Delivery - Direct	Waterhead	Growing Hub - Waterhead Park	Former bowling green now in use as growing hub with polytunnels plus park portacabin used as base/store and refreshment space.	U/007525	23/01/19 - Discussed at Horizons meeting. Delivery of building is imminent. The question was raised as to who is responsible for insurance / ownership of the new porta-cabin. Site area – around new porta-cabin accepted. Report and legal instruction to follow. 01/10/18 - Procurement team finalising report with neighbourhood team for funding new porta-cabin which has planning consent. Heads of terms generally agreed. Issue re: repair of cabin or indemnity insurance cover to resolve. Formal authority report and legal instruction to follow. Business plan outstanding. 01/09/18 - Porta-cabin procurement report being finalised. Update of management agreement and formal lease discussions to be progressed. 01/04/18 - Designs for replacement cabin in with planning for validation for planning application. 01/01/18 - Site visit made. New porta-cabin proposed and letting arrangements to be finalised and reports progressed. 01/11/17 - Formal signing of agreement and business plan outstanding. 26/09/17 - Terms for Management Agreement agreed with Caroline Lawson. Delegated decision report required. 01/06/17 - Draft Management Agreement discussed with Veg in the Park. Report to be prepared for Steering Group.	Veg in Park Group (VIP) occupy under management agreement. Procurement team has replaced Park porta-cabin. Stage 2 POS report required once terms accepted.	Land and portacabin	Management Agreement authority Oct 2015. Legal revisions not concluded.	Veg in Park (VIP) Caroline Lawson Chair c/o 18 Watershedding Street OL4 2PA veginpark@icloud .com 07765-250446	01/09/15	Received 01/10/2017	Concept scheme - Sept 2014	No detail	Issued Aug 2018 - revisions submitted Feb 2019 POS advertising to be completed.			Procurement team has approved funding and delivery of new portacabin	N/A	N/A
Foxdenton Park	Service Delivery - Direct	Chadderton South	Foxdenton Hall and Pavilion	Foxdenton Hall. With Chadderton Together. Granted a 2 yr licence from Feb 16. CT to be given a further licence to occupy for the purposes of researching / costing refurbishment and business plan feasibility bids for hall and pavilion. The pavilion refurbishment started Jan 2019 - cafe expected to open in April 2019 - on completion seeking a 25 year lease. The Hall will then be refurbished and a 125 year lease then offered following completion of works.	U/007239	23/01/19 - Discussed at Horizons meeting. KM to progress the grant of agreements for lease and lease. 22/01/19 - Pavilion works in progress. Licence to allow refurb of pavilion was signed Jan 2019. Licence to continue feasibility on hall also signed as draft. Heads of terms for Agreements for Lease and Lease of both pavilion and hall to be agreed with legal prior to sharing with Cllr McLaren. Group keen to have operational café in pavilion by end of March 19. Public open space advert previously withheld to be issued. Need to resolve Parks team accommodation changes in park with these lettings. 23/06/18 - MP J McMahon on site with Cllr to show progress at pavilion. 01/04/18 - Ongoing review of best format of drafting documentation to assist group. 01/01/18 - Regrant of occupation licence with legal who seek some additional detail. HLF bid due to be considered in Feb 2018. 01/08/17 - Legal instructed to provide extended rights of occupation to Feb 2020 for feasibility actions. 24/02/16 - Two year licence to CFCO completed. CFCO developing business plan including community engagement as well as seeking external funding for renovation works etc. The basis of heads of terms for the concept of an agreement for lease for the respective refurbishment periods and then the grant of a lease for 25 years for the pavilion and 125 years for the Hall.	Occupy pavilion under licence to progress into agreement for lease for building works and licence for feasibility work ongoing at hall	Buildings	CT occupy under licence to carry out contractor inspections to inform funding and repair programmes. To then move to agreement for lease during refurbishment then long leases once ready for occupation 25 years for pavilion and 125 years for hall	Now Chadderton Together . Chadderton Federation of Community Organisations (CFCO) & Chadderton Historical Society Christine Dennis 45 Amberwood ,Chadderton,OL4 9SG transaction dealings with Cllr C McLaren	01/04/14	Quarterly reports since 2016	June 2017 updates on feasibility business case and funding and repair programme provided. Initial Business Case received on 30 June 2015.	Finance generally supportive.	Licences agreed and signed.	Jan 19 draft agreements for lease draft lease being refined. POS to issue	N/A	Working with Legal Services on drafting agreements for lease and lease for each of pavilion and hall	N/A	
Holt Street Community Centre (NEON)	Cooperative	Waterhead	Former Area Housing Office, Holt Street, Oldham	Networking in East Oldham Neighbourhoods (NEON) occupy single storey former housing area office building as community resource centre. Lease completed 5th December 2018.	U/007926	23/01/19 - Discussed at the Horizons meeting. Action Together recommend that all building occupiers need a handover pack with the practical things they need to do when taking over management of the building (Weblog etc.). AT will circulate a practical checklist. 22/01/19 - Completed 5th Dec 2018. Unity Building Services to liaise re: service level agreements. NEON in discussion with Unity re: service level agreement re: testing and statutory compliance. Solar panel master lease linked to site still to complete and operations impact on occupier to be confirmed by OCP asap. 1 October schedule of condition survey undertaken. NEON confirm ready to sign lease. Advice note needed re: solar panel arrangements. Need to complete. 01/04/18 - Lease issued for consideration by Solicitor for NEON. 01/01/18 - Minor tweaks to lease re: repairing obligations given solar panel lease plus to provide EPC certificate. 29/11/17 - Lease ready to despatch subject to clarifying the link with solar panel lease. 07/11/17 - Transaction approved by Leader of the Council. Lease about to be issued with linkage to solar panel contract. Photographic schedule of condition to be undertaken and attached to lease. Sept 2017 report approval and legal instruction progressing. Legal preparing draft document. Spring 2017 terms agreed. Management Agreement in place since 1 September 2014.	First occupation under signed management agreement 01/09/14. Lease completed 05/12/18	Building	30 year lease completed with effect from 5th December 2018	c/o Chair of NEON David Wilkinson 39 Wimpole Street Higginshaw Village Oldham OL1 3JN Tel No: 07751-062219 E-mail: dave.neon@virginmedia.com	01/12/13	01/07/15	Business case submitted June 2016. Finance dept raised queries in Dec 2016. Clarified by NEON and plan approved June 2017.	Challenged and approved 01/10/2016	Nov-16	01/03/17	30/10/17	01/12/17	05/12/18	
Land At Robinson Street / Agnes Street	Cooperative	Chadderton Central	Land at Agnes Street / Robinson Street, Chadderton	Block Lane Tenants & Residents Association seek lease of common area for use as a community garden.	U/007241	23/01/19 - Cllr Judd will speak to Cllr McLaren. 22/01/19 - No Action. Proposal to grant a 25 year lease to Block Lane Tenants & Residents Association for use as a community garden. 02/10/18 - KM to contact group. 26/06/18 - Awaiting further action from Cllr McLaren prior to formalising. 23/05/18 - Cllr McClaren sent in info to support CAT 01/04/18 - Cllr McLaren submitted request for lease. 01/01/18 - No recent action. 10/04/17 - HoTs agreed (2 Feb 2017) - delegated report to be drafted seeking approval. BLTRA's ambition to develop the site as an informal play area, garden and sitting area. Awaiting scheme & planning application to be submitted / funding.	Open grassed area - formerly terraced housing.	Land	Propose to take a 25 year lease post completion of a community garden proposal.	Block Lane Tenants & Residents Association (BLTRA) Russell Clarke & Rob Green Tel Nos: n/k E-Mails: russ.dina15@gmail.com blocklane1@gmail.com & cgre53@yahoo.co.uk	22/10/13	N/A	March 18 Cllr McLaren reported not successful with bid for £10,000 funding.	N/A	N/A	N/A	N/A	N/A	N/A	

Site Name(s)	Estate	Ward	Title	Full Description	Ref	Latest Note	Current Occupation	Asset Type	Intended tenure	Organisation name, address and lead contact information	Date initial request made	Business Case Date Requested	Business Case Date Received	Business Case Date Approved	HoT Issued	HoT Agreed	Date of Formal Approval	Date Legal instructed	Date Transfer Complete	
Chadderton Town Hall Annexe Building	Service Delivery - Direct	Chadderton North	Chadderton Town Hall Annexe, Middleton Road.	Building currently in use by Council Catering and Cleaning Service. Stand alone annexe - single storey building to flank of town hall. Ambition from Chadderton Historical Society to use as a Heritage Centre.	U/006537	23/01/19 - Discussed at Horizons meeting. When new process agreed PW to ask group to fill in an application form etc. to make a proper decision as to whether this is a CAT. 22/01/19 - Challenge put to Cllr McLaren re business case and validity of project if cafe element dropped. 02/10/18 - KM to speak further with Cllr McLaren. 01/04/18 - Ongoing discussion with legal on best drafting options for group. Funding bids to be resubmitted shortly. 01/01/18 - HLF has rejected bid because lease not in place. Will not be granted until adaptations funded and completed so needs re think with group given links to Foxdenton hall bids. 01/09/17 - draft lease terms for annex building issued. 01/08/17 - Update received from Group on refurbishment tender and funding ideas. 01/06/17 - Feasibility and action plan received from Historical Society. 01/05/17 - Heads of terms for agreement for lease and lease issued. 01/05/16 - Revised Business case referred to Finance. Issue of obtaining costs for separate utility supplies & sub-metering not fully resolved. Catering & Cleaning Service remain in occupation.	Building currently in use by Council Catering and Cleaning Service - would require relocation elsewhere.	Building	CAT proposition is to seek agreement for lease to undertake works then lease for 25 years.	Now Chadderton Together ie Chadderton Federation of Community Organisations (CFCO) & Chadderton Historical Society Christine Dennis 45 Amberwood ,Chadderton,OL4 9SG transaction dealings with Cllr C McLaren	01/02/14	Various BP versions submitted. Final proposal awaited.	Initial Business Case received on 26 March 2015. Revised business case provided on 30 June 2015.	Last updates from Cllr McLaren in Dec 2018. Scheme to change as no funds to support café - this impacts on viability. Update invited	Drafts discussed 2017 with CHS subject to success of funding bids.	N/A	N/A	N/A	N/A	N/A
Land at Greenbridge Lane, Greenfield.	Cooperative	Saddleworth South	land at Greenbridge Lane, Greenfield	Naturalised open space / treescape plot adjoining the brook and fronting a garage block, which has an access route crossing the land. Within the plot a Marley concrete double garage is let out by Unity on licence for £ 50 p.a. On the frontage is an informal lay-by for parking some 7 cars end on to the highway.	U/006886	23/01/19 - Discussed at Horizons meeting and general uncertainty as to whether this is a CAT. More discussions to follow. 22/01/19 - Owner of garage block land behind site seeking covenant change to enable prospective sale to include possibility of residential development. Nik Anderson comfortable with GGRA expertise and has made comment on trees on site if whole site to be redeveloped. If proposing sale of Council land and garage block land then further discussion needed with neighbour and then with GGRA and SPC regarding residue of naturalised frontage land if any and car parking impacts. Awaiting comment from planning team and highways. 02/10/18 - Horizon Group agree a review of whole site and KM to invite both parties to submit their business case on basis on new Horizons format. During 2018 Unity team has sought to grant a CAT disposal on 30 year lease but two competing prospective lessees. 01/08/18 Briefing Note in preparation to Leader regarding choice of selecting SPC or residents association (GGRA) as lessee. 01/04/18 - After one abortive attempt to meet an all parties meeting took place in March. KM to seek constitutional advice and then draft report for Leader consideration. 01/12/17 Unity approached Cllr Sheldon to set up meeting with all parties. 25/09/17 Originally it had been proposed to undertake a CAT to GGRA. However, following Ward Member consultation SPC wish to take on the asset. GGRA unhappy with this and have suggested a conflict of interest. Current position to be reported to Council for instructions. 01/06/17 - Initial discussion with GGRA. Prior to finalising terms SPC expressed interest in taking on the site. Report required to approve who to proceed with. This will determine the tenure. December 2014 Terms offered to GGRA for managing green space. Terms of disposal then varied. Initiated in 2013 as report contemplating possible sale to neighbour.	Unused open space save for Council letting of Marley garage on site.	Land	To be confirmed. Possibly freehold disposal if sale is included in larger site OR if retained as CAT then 30 year lease of naturalised land.	Greenfield & Grasscroft residents Association OR Saddleworth Parish Council	01/11/15	N/A	N/A	N/A	Terms if to be let as managed green space first issued in Dec 2014. Latest discussions discussed with both groups in Autumn 2017.	Initial letting as green space - terms agreed with both parties. For Unity/Council to select lessee or possible release of covenant & sale as amenity space within a possible housing development.	N/A	N/A	N/A	
Land To The Rear Of 10-32 Laurel Avenue, Chadderton	Service Delivery - Indirect	Chadderton Central	Land at Partridge Way and Laurel Avenue, Chadderton	Backland naturalised land next to Rochdale Canal under pylons beside footpath route between two streets and adjoining allotment site.	U/007397	23/01/19 - Cllr Judd will speak to Cllr McLaren. 22/01/19 - No recent action. KM to follow up. 01/01/18 - KM to check again with group already in occupation that needs formalising under licence and then a longer lease for securing funding bids. This prompts need for POS report and advert and then formalising heads of terms / grant of lease. 01/11/17 - Draft Public Open Space report prepared. 01/09/17 - Revised terms issued. 01/09/18 - Unity to re-activate this case. Jan 2108 report to be progressed. 01/11/17 - Draft Public Open Space report prepared for Ward Councillor comment. Sept 2017 revised terms issued. August 2017 response received on heads of terms and extra detail regarding group provided. 01/06/17 - KM met Janet McClaren and issued draft heads of terms and made site visit and checked with Parks team. 22/03/17 - The community group FADRA would like to take a lease / licence for the attached piece of land. The group would like to move on quickly as National Grid would grant them funding of around £16,500 to improve the space planting etc. should an agreement be in place or be in principle.	Friends group already in occupation undertaking landscaping / building walkways.	Land	Seeking 25/30 year lease as local wild gardens / amenity	Janet McLaren c/o FADRA Firwood and District Residents Association jntmclaren@yahoo.com 0161 627 4197 07720 535370	01/03/17	Proposition and Constitution submitted Summer 2017.	Awaited	Constitution provided. Volunteers work on land but will seek funding once lease signed.	29/06/17	Oct 2017 POS report required	TBC	N/A	N/A	